

Facility agrees to provide the required space and services in accordance with the schedule of events outlined in your event contract, under the following terms:

ATTENDANCE AND SCHEDULING

The confirmed guest count for your event must be received in writing no later than three (3) business days prior to the scheduled event date. If the confirmed guest count is not delivered within this timeframe, the Facility will consider the contracted guest count the confirmed guest count. If attendance exceeds the confirmed guest count, additional per person charges will be included in the final bill. The Facility is not responsible for staffing or food and beverage to support more than a three percent increase in attendance.

Please arrive no earlier than 15 minutes prior to the party start time.

The event will begin at the contracted event time listed above. The Facility cannot guarantee you will receive your full activity time if you arrive after the contracted event time.

CHECKING IN

Have a representative arrive 15-20 minutes before the reserved time. Please proceed directly to the Front Desk register at the bowling desk to check-in. In the event of an attendance increase on the day of event, use of additional lanes and rooms are dependent on availability.

EVENT/GUEST ARRIVAL

Time slot is a firm start and end time and will not be extended if late arrival occurs. Please note below for bowling events:

- *At 15 minutes past the reservation, half the lanes will be released if a representative is not present and lanes are not being used.*

At 30 minutes past the reservation, all remaining unused lanes will be released if a representative is not present.

FOOD AND BEVERAGE

Final group menu selections must be made no later than 3 business days prior to the event date. No outside food or beverage is allowed on premises, with the exception of celebratory desserts. Please keep in mind that state health regulations prohibit outside food/drinks to be held in company food storage areas.

FOOD ALLERGIES should be made aware of at the time of booking your party so accommodations can be made.

*Due to supply shortages throughout the nation, there may need to be adjustments made to your event menu.

BILLING AND DEPOSIT

The deposit amount stated above is due upon signature of this agreement to hold your reservation. Remaining invoice payment will be made to card on file no more than three (3) business days prior to scheduled event date unless special arrangements have been made. A final bill, including all receipts, shall be presented at end of your event. Group event package add-ons will be added and billed the following business day. Birthday party package add-ons will be paid the day of event.

CANCELLATION

In the event you choose to cancel your event, you must contact the coordinator directly via email or written request. ***A deposit refund will only be granted if cancellation is made at least 14 days prior to event date.***

PHOTO AGREEMENT

Grand Station Entertainment may use any photos taken by the entertainment facility center for the sole purpose of advertisements and Grand Station's website, unless otherwise specified by party.

BIRTHDAY PACKAGE DÉCOR

Decorations must be dropped off and pre-assembled by $\$(\text{event.ext.eventDateMinus01Weekdays})$ with child's name, date, and time of party. Please look over the list of permitted items below:

- Plates
- Tablecloths
- Cups
- Cutlery (forks, knives, spoons)
- Candles
- Pre-assembled table décor
- Pre-assembled goodie bags
- Pre-inflated balloons

ALL RESERVATIONS AND AGREEMENTS are subject to the operating rules and regulations of the Facility. All attendees of Group will be expected to adhere to such rules.

- **Do not cross the foul line: oil can be slippery and cause falls**
- **Never walk down a bowling lane**
- **There should be only 1 person on the approach at a time to avoid any accidents**
- **No more than 1 bowling ball at a time should be thrown down the lane at a time**
- **Never put your hand or any objects in the ball return**
- **No running is permitted in the facility**
- **Nothing can be hung from wall/ceiling**
- **No standing on tables or chairs are permitted**
- **Posted rules for laser tag must be followed**
- **Miniature golf balls should not be thrown**
- **Balloon garlands must be able to fit on the table and may not be hung.**
- **Glitter is prohibited**
- **Loose feathers are prohibited**
- **Confetti is prohibited**
- **Confetti filled balloons are prohibited**
- **Silly string is prohibited**
- **Throwing food and beverage is prohibited**

DAMAGE/CLEAN-UP FEE

Grand Station Entertainment reserves the right to charge a minimum cleaning fee of \$100 to the final bill if there is damage/excessive clean-up needed, included but not limited to the prohibited items and actions above.

SECURITY FEE

Non K-12 groups of 100+ participants and/or rent outs are required to have a minimum of one security guard per 100 people for 3 hour minimum. The rate is based off what the Facility is being charged. The charges go directly to the security affiliate that we work with on a regular basis.

TAXES AND FEES

A 5% taxable service fee will be applied to the entirety of the bill. This service fee is not a gratuity and is the property of the Facility to cover discretionary and administrative costs to support the event. Any applicable state and/or local taxes, will be added to the final bill. Please note, 18% gratuity charge is applied to packages with dedicated hosts.

INDEMNIFICATION/INSURANCE

Each party shall defend, indemnify and hold the other harmless from and against any and all liabilities, losses, damages, settlements, claims, actions, suits, penalties, fines, costs or expenses (including reasonable attorney fees and other expenses of litigation actually incurred) arising out of any claim, lawsuit, demand, assessment, proceeding or action brought by a third party arising out of or resulting from the gross negligence, recklessness or intentional acts or omissions of the indemnifying party.

If applicable, each party agrees to obtain and maintain at its cost and expense commercial general liability insurance, including contractual liability insurance, property damage insurance, professional liability insurance, worker's compensation insurance in amounts appropriate to the conduct of each party's activities under this agreement. Facility reserves the right to require proof of insurance and/or be named as additional insured under such insurance.